

Learning Management System (LMS) Specialist

We are currently recruiting a Learning Management System Specialist to join our team. As the successful candidate, you will play a key support role on the Development team.

Reporting to the Operations Director, you will be working directly with clients in order to configure their LMS to meet requirements.

You will serve as the first line of support for client LMS administrators, assisting with troubleshooting, problem solving, and user education on system functionality.

You will provide advice on topics such as organizational management, as well as defining and providing access to reports and statistics.

Essential Criteria

- A minimum of 1 year of previous experience administering a LMS.
- The capability to work autonomously while supporting a range of clients.
- Effective verbal and written communication skills.
- An attention to detail.
- An ability to identify and resolve problems in a timely manner.
- A proficiency with spreadsheets, and an aptitude to streamlining and communicating data analytics.

Desirable Criteria

- Basic HTML/CSS skills to format text and images within the LMS.
- Previous Experience of a Learning management system.
- Technical understanding of eLearning technologies and environments in which content is accessed.



Location: Belfast

Salary: Negotiable, depending upon experience.

We offer continuous professional development opportunities and a range of other benefits including a contributory pension scheme and health plan.

To apply for this role, please email your CV to info@aurionlearning.com