

Project Manager

Responsibilities

- Manage multiple projects through full project lifecycle.
- Deliver multiple product developments through client framework structures.
- Create project plans reflecting the project lifecycle through requirement capture, work definition, estimating and scheduling that will include all milestones, activities, and resources needed to deliver.
- Ability to work autonomously making well-judged decisions.
- Manage resourcing for your projects, ensuring accurate timelining and forecasting to ensure you have the capacity to deliver on your commitments to out clients.
- Take ownership of your product developments, ensuring optimum quality of product is produced, making informed decisions based on budget, scope, and learning impact.
- Actively manage risk and opportunity for projects ensuring the implementation of appropriate mitigation where necessary.
- Monitor and report project status to Senior Management and customers.
- Act as the main point of contact for customer stakeholders, satisfying requirements, building strong relationships, and developing opportunities for increased business.
- Monitor and take action to ensure project and product performance KPIs are achieved and continuously maintained.
- Ensure “Lessons Learned” are applied to all projects, entailing application of lessons from other projects, and capturing lessons learned on specific projects under your control.

Essential

- 3rd Level Qualification (Business, Engineering, Science, or IT)
- Minimum 3 years’ experience as a Project Manager in the learning industry.

- Project Management qualification (e.g. Prince 2 or CMMi etc.)
- Strong customer and continuous improvement focus
- Proven ability to influence and manage complex customer stakeholder relationships.
- Experience of managing multiple projects through the full project lifecycle.
- Experience of working within an agile development environment.
- Proven self-management and organisational skills.
- Excellent communication and presentation skills.
- Proven analytical and problem-solving skills.

Desirable

- Agile experience

Salary: Negotiable, depending upon experience.

As well as a competitive salary, we offer continuous professional development opportunities and a range of other benefits including a contributory pension scheme and healthcare plan.

By joining our highly skilled team, you will get the opportunity to think creatively and work on a wide range of interesting and challenging projects in the eLearning and digital media field.

To apply for this role, please send a detailed curriculum vitae and an introductory cover note outlining relevant experience against the essential and desirable criteria to info@aurionlearning.com

Learn more about us at www.aurionlearning.com

About Aurion Learning

Aurion Learning is a multiple award-winning digital learning with more than 20 years' experience in technology enabled learning.

Specialising in the design of customised eLearning, we work with organisations across all sectors, nationally and internationally to deliver high quality learning that works.